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| --- | --- |
| **Applicant Details** | |
| Name of Applicant: |  |
| Address of Applicant: |  |
| Email address: |  |
| Telephone: |  |
|  | |
| ***Where Applicable*** | |
| Company Name: |  |
| Department Name: |  |
|  |  |

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| --- | --- | --- | --- |
| Company Address: |  | | |
|  | | | |
| **Nature of Enquiry** | | | |
| Reason for Request | Without it, the prevention or detection of crime will be prejudiced | | Yes / No |
| Without it, the apprehension or prosecution of offenders will be prejudiced | | Yes / No |
| Other, please specify: |  | |
| Location: |  | | |
| Date and Time: |  | | |
| Subject Name (if applicable): |  | | |
| Required Information: |  | | |

**Please complete this section if information is being requested by a company on behalf of a third party data subject**

|  |  |  |
| --- | --- | --- |
|  | **Authorisation (to be completed by an authorised person)** | |
| Name: | |  |
| Title: | |  |
| Date: | |  |
| Signature: | |  |

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| Email address: |  |
| Telephone: |  |

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